

Record of Meeting

EEF/LLP Steering Group Meeting: MOBILISE PROJECT

13.7.2016

Present:

Andrew Cook – Lincolnshire County Council
 Andrew Stones – William Farr CofE Comprehensive School
 Ann White – Grantham Additional Needs Fellowship
 Heather Payne – Queen Elizabeth's Grammar School
 Helen Barker – Lincoln Mount Street Academy
 James Siddle – St Margaret's CE Primary School
 Jonathan Sharples – Education Endowment Fund
 Julie Chong – Stamford Welland Academy
 Lizzie Kennedy – Linchfield Community Primary School
 Nicki Shore – Banovallum School
 Nicky Wells – minute taker, Lincolnshire County Council
 Steven Puttick – Bishop Grosseteste
 Suzanne Scott – Ellison Boulters CofE Primary Academy
 Vanessa Hopkins – Dunholme St Chads CE Primary School

Apologies:

Andrew Sale – Ermine Primary Academy
 Ann Hoffmann – St Francis Special School
 Anthony Partington – Stamford Welland Academy
 Ben Wray – Pollyplatt Primary School
 Beverly Riddle – Morton Trentside Primary School
 Bill Lord – Long Sutton Primary School
 Catherine Stratton – Saxilby CofE Primary School
 Dawne Hunt – Holton Le Clay Federation of Schools
 Debbie Barks – St Faiths CofE Infants' and Nursery School
 Frankie Sulke – Education Endowment Fund
 Gavin Booth – LCC
 Heather Sandy – LCC
 Heidi Dows – Tetney Primary School
 Jayne Carter – Elite Teaching School Alliance
 John Sisman – Ling Moor Primary Academy
 Karen Bailey – LCC
 Krysta Parsons – St Giles Academy
 Marie-Claire Bretherton – Lincoln Mount Street Academy
 Martin Smith – LCC
 Nicola Gough – Welton St Mary's CofE Primary Academy
 Sarah Akhurst – Eastfield Infants' and Nursery School
 Simon Morley – Kirkby on Bain CE Primary School
 Peter Bell – Grantham Additional Needs Fellowship
 Sheridan Dodsworth – LCC

Decisions and Actions

Item 1	Key discussion points	Decisions
Review of Progress So Far	<ul style="list-style-type: none"> Project timelines are looking good, with sign-up continuing and launch roadshows in the calendar for September and October 2016. More than 260 Lincolnshire schools have signed up to participate. Potential success barriers include implementation problems, lack of experience among school research leads and/or new headteachers. 	<ul style="list-style-type: none"> Target level of participation is 300 schools Late entrants will be integrated into the roll out Communication going forward should occur in the forms of "alerts" via the MOBILISE website End of Phase 1 deliverable should be a clear "launch plan" for Year 2 Cluster leads will drive the evaluation process
Actions: None.		

Item 2	Key discussion points	Decisions
Role of the Steering Group going forward and Governance	<ul style="list-style-type: none"> Role of the Steering Group will focus on "on the ground" championing for MOBILISE 	<ul style="list-style-type: none"> Standing agenda items for Steering Group meetings in the future will include: review of barriers to implementation and how these are being addressed; measuring of milestones; review of engagement, drift and pupil impact
Actions: None.		

Item 3	Key discussion points	Decisions
Reviewing Schools which have yet to sign up	<ul style="list-style-type: none"> List of currently un-engaged schools 	N/A
Actions: Attendees to contact non-participating schools to champion engagement in MOBILISE.		

Item 4	Key discussion points	Decisions
Reflections on reasons for success	<ul style="list-style-type: none"> Factors that explain the high take-up rate, including the strong sector-led focus, compelling evidence, and strong and clear communication. 	
Actions: Group to receive copy of research paper looking at successful implementation of change programmes.		

Item 5	Key discussion points	Decisions
Steering Group KPIs	<ul style="list-style-type: none"> Qualitative areas for the Steering Group to monitor and evaluate as the project rolls out 	<p>KPIs to include:</p> <ul style="list-style-type: none"> Evidence of "changing hearts and minds" Evidence of changing practices in the workplace (notably the seven recommendations that EEF made regarding the impact of TAs in the workplace) Additional qualitative milestones to be determined once quantitative/commissioning KPIs are in place Steering Group also noted for inclusion in the KPIs the measures proposed by LLP Board, notably pupil impact, school engagement, staff morale, and participant drift.
Actions: None.		