

Record of Meeting

LLP Board Strategic Meeting

7.7.2016

Present:

Andrew Cook - Project Manager, Children's Services, LCC
 Andrew Stones – William Farr CE Comprehensive School
 Anthony Partington – Stamford Welland Academy
 Bridie Fletcher – LCC
 Carol Hines – The Bluecoat School, Stamford
 Elspeth McMenemie - Metheringham Primary
 Gavin Booth - LCC
 Jeremy Newnham - Caistor Yarborough Academy
 Krysta Parsons - St Giles Academy
 Marie-Claire Bretherton - Teaching Schools Representative
 Martin Smith - LCC
 Nicky Wells - minute-taker, Children's Services, LCC
 Paul Thompson - Lincoln Diocesan Education Team
 Simon Morley - Kirkby on Bain CofE Primary
 Suzanne Scott – Ellison Boulsters CE Academy

Apologies:

Anton Florek – The Staff College
 Cllr Bradwell - Executive Member for Children's Services
 Debbie Barnes - Director of Children's Services, LCC
 Heather Sandy - Chief Commissioning Officer - Learning, LCC
 Nick Law - Carre's Grammar School
 Peter Bell - Grantham Additional Needs Fellowship
 Roger Moore - Stamford Welland Academy
 Stuart Carlton - Assistant Director, Children's Services, LCC
 Vicky Johnson – Monks Abbey Primary Schoos

Attendees:

Julia Waterhouse – DfE (by phone)
 Helen Barker – Kyra Teaching School
 Maggie Freeman - LCC

Decisions and Actions

Item 1	Key discussion points	Decisions
EEF Project Update: MOBILISE	Progress update and next steps; quantitative and qualitative performance indicators.	Reporting and evaluation structure for MOBILISE project: <ul style="list-style-type: none"> LCC Commissioning to review KPIs with KYRA/MOBILISE. Steering Group to evaluate qualitative feedback such as engagement, slippage. LLP to evaluate at strategic level.
Actions:		
<ul style="list-style-type: none"> Minutes from LCC Commissioning/KYRA meetings and Steering Group meetings to be shared with the LLP Board. Board and Steering group to formulate performance indicators for the Steering Group to evaluate. Board and Steering Group to seek to engage schools that haven't yet responded to calls for participation in MOBILISE project. LCC Commissioning team to attend next LLP Board meeting to discuss future commissioning strategies. 		

Item 2	Key discussion points	Decisions
Constitutional Review	Possibility of sending deputies to Board meeting where member represents an office (e.g. LCC, DfE, Schools Forum, Diocese).	The Board agreed that deputy attendees would be permitted where Board membership is associated with an office provided that the deputy's name has previously been communicated to the Board, and provided that the office holder discusses in advance with their deputy any decisions subject to a vote such that the deputy can exercise proxy voting rights.
Actions: Constitution to be amended and to be presented to Board at next meeting for a vote.		

Item 3	Key discussion points	Decisions
Academies Policy	<ul style="list-style-type: none"> • Implications of the Government White Paper, <i>Educational Excellence Everywhere</i>, and the Education and Adoption Act of April 2016, with particular reference to Lincolnshire. • Role and involvement with LLP of the RSC and deputies going forward. 	N/A
Actions: <ul style="list-style-type: none"> • Copy of Education and Adoption act to be re-circulated to Board. • RSC Deputy to attend LLP Board meetings going forward. • Board to investigate networking and best practice sharing with Education Director in the Cumbria/Lake District area. 		

Item 4	Key discussion points	Decisions
Combined paper for CYPSC for policy development	LCC Review of college and sixth form provision in light of increasing competition, declining demographics, and new guidelines for sixth form creation.	N/A
Actions: LCC to continue to enlist school participation in the Review and to keep LLP Board appraised of results and data.		

Item 5	Key discussion points	Decisions
Communications to the Board	Proposal for LLP to partner with the Lincolnshire Music Service.	LLP to partner with Lincolnshire Music Service.
Actions: None.		

Item 6	Key discussion points	Decisions
Key for Governors	Possibility of securing and promoting to Partnership Schools a discount for purchasing "Key to Governors" product.	N/A
Actions: Discount code for Key to Governors to be negotiated and to be promoted to schools to encourage new subscriptions or re-enrolment.		

Item 7	Key discussion points	Decisions
Peer Review Progress and Outcomes	<ul style="list-style-type: none"> • Uptake of peer reviews across the Partnership. • Format of the Summary Outcomes Form. • Strategies for increasing the potential to drive sector-led improvement through trends and insights evident from Summary Outcomes. 	To form a Peer Review Strategy group to review and promote the format and purpose of peer reviews vis-à-vis school improvement.
Actions: <ul style="list-style-type: none"> • Peer Review strategy group to convene before or near next LLP Board meeting. • Board members to communicate further feedback regarding peer reviews directly to the Peer Review Strategy Group going forward. 		

Item 8	Key discussion points	Decisions
Brainstorming and Horizon Scanning	Strategic direction of the Board going forward and availability of time for planning.	<ul style="list-style-type: none"> • Extend first Board meeting of 2016-17 scheduled for 21 September 2016 to last a full day and conduct Strategic Planning meeting. • Extend all future Board meetings to allow for strategic planning in the afternoon.
Actions: Secure venues and communicate updated schedules to Board members.		

Item 9	Key discussion points	Decisions
Headteacher Briefings: Update and future format	<ul style="list-style-type: none"> • Dates and current registration numbers for autumn 2016 Headteacher Briefing series. • Content and format for agenda. 	<ul style="list-style-type: none"> • For October 2016 meetings, promote cross-phase presentations from headteachers, include positive and/or best practice case studies.
Actions: <ul style="list-style-type: none"> • Board members to continue shaping and refining the agenda. • Board members to share any "push newsletter" subscriptions they may have to enable a review of usefulness of such a format with regard to statutory and other relevant sector information updates to be shared at Headteacher Briefings. 		

Item 10	Key discussion points	Decisions
Headteacher Conference 2017	Content and shape of the agenda.	N/A
Actions: <ul style="list-style-type: none"> Subgroup to discuss shortlist of agenda items and possible speakers on 15 July 2016 and share with Board. 		

Item 11	Key discussion points	Decisions
AOB	<ul style="list-style-type: none"> Dates for next year's Board meetings Board member claims for reimbursement for cost arising from attendance at Board meetings. Best practice sharing visit. 	N/A
Actions: <ul style="list-style-type: none"> Board members to review the reimbursement question in advance of next Board meeting. 		