

## Record of Meeting

### Lincolnshire Learning Partnership Board Strategic Meeting 20.01.2017

- Attendance:**
- Andrew Stones – William Farr CE Comprehensive School
  - Anthony Partington – Stamford Welland Academy
  - Elaine Radley – Teaching Schools Representative
  - Elsbeth McMenemie –Metheringham Primary School
  - Gavin Booth – LCC
  - Heather Sandy - Chief Commissioning Officer - Learning, LCC
  - John Beaven – Scampton Pollyplatt Primary School
  - Martin Smith - LCC
  - Nick Law - Carre's Grammar School
  - Nicky Wells - minute-taker, Children's Services, LCC
  - Paul Thompson - Lincoln Diocesan Education Team
  - Peter Bell - Grantham Additional Needs Fellowship
  - Roger Bushell - The Staff College
  - Roger Moore - Stamford Welland Academy
  - Simon Morley - Kirkby on Bain CofE Primary
  - Stuart Carlton - Assistant Director, Children's Services, LCC
  - Suzanne Scott – Ellison Boulters CE Academy
  - Vicky Johnson - Monks Abbey Primary School
- Apologies:**
- Andrew Cook - Project Manager, Children's Services, LCC
  - Carol Hines – The Bluecoat School, Stamford
  - Debbie Barnes - Director of Children's Services, LCC
  - Jeremy Newnham - Caistor Yarborough Academy
- Attendees:**
- James Siddle – KYRA Research School
  - Helen Barker – KYRA Teaching School
  - Claire Needham – ITT, Boston Staniland Academy
  - Steve Ward – Regional Lead, National Leaders of Governance

## Decisions and Actions

Item 1	Key discussion points	Decisions
<b>Approval of TOR for Committees</b>	<ul style="list-style-type: none"> <li>• TORs for committees/Board in conjunction with LLP budget</li> </ul>	<ul style="list-style-type: none"> <li>• Board approves TORs</li> <li>• Board agrees committees will set independent agendas for their part of the Board meeting</li> <li>• Chairs nominated for each committee</li> </ul>
<b>Actions:</b> None		

Item 2	Key discussion points	Decisions
<b>Mobilise Update &amp; KYRA Research School</b>	<ul style="list-style-type: none"> <li>• Presentation "The KYRA Research School and the Research School Network"</li> <li>• MOBILISE update</li> </ul>	<ul style="list-style-type: none"> <li>• PROMOTE committee to connect/work directly with Research School</li> </ul>
<b>Actions:</b> as per decisions		

Item 3	Key discussion points	Decisions
<b>Initial Teacher Training and Strategy Update</b>	<ul style="list-style-type: none"> <li>• Presentation "ITT and Strategy Update"</li> </ul>	<ul style="list-style-type: none"> <li>• CHAMPION committee to review ITT/SD offering</li> <li>• CHAMPION committee to moderate collaboration between LTT and ITT/SD</li> <li>• Distribute headteacher survey for completion at upcoming headteacher briefings</li> </ul>
<b>Actions: as per decisions</b>		

Item 4	Key discussion points	Decisions
<b>Local Authority and District Data</b>	<ul style="list-style-type: none"> <li>• Data sources and data sharing</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Actions:</b> CHAMPIONS committee to re-examine terms of LLP membership with a view to incorporating data-sharing protocols for the benefit of all Lincolnshire schools and children.		

Item 5	Key discussion points	Decisions
<b>Feedback on Committee Sessions: Risks, Plans, Budgets, Actions and Spend</b>	<ul style="list-style-type: none"> <li>• Updates on the discussion of the Challenge, Empower, Promote and Champion subcommittees</li> </ul>	<ul style="list-style-type: none"> <li>• Restructure Board meetings to allow more time for committee discussion in the morning; move traditional Board meeting to afternoon</li> <li>• Approval of contract length of one year for case workers to support work of EMPOWER committee on managing midyear school change requests</li> </ul>
<b>Actions:</b> <ul style="list-style-type: none"> <li>• Investigate options and feasibility of independent LLP website</li> <li>• Commission a design for LLP promotional materials and logos for subcommittees</li> <li>• Commission one FTE to manage and administer LLP membership and website</li> <li>• Distribute LCC commissioning guidelines to subcommittees</li> <li>• Invite tender for MOBILISE 2</li> <li>• Determine whether all school-to-school support bids include governance</li> <li>• Introduce new format of online peer review survey at upcoming headteacher briefings</li> <li>• Introduce concept of data sharing among Lincolnshire schools at upcoming headteacher briefings</li> <li>• Communicate regional and local priorities to all schools in Lincolnshire and encourage locality leads to connect directly with teaching schools in the locality</li> </ul>		

Item 6	Key discussion points	Decisions
<b>Testing the Peer Review Survey</b>	<ul style="list-style-type: none"> <li>• Real-time "test drive" of new online survey tool</li> </ul>	<ul style="list-style-type: none"> <li>• Survey tool approved</li> </ul>
<b>Actions:</b> <ul style="list-style-type: none"> <li>• Gather and incorporate additional feedback from the Board</li> <li>• Ensure all questions are mandatory in final version of online survey</li> </ul>		

Item 7	Key discussion points	Decisions
<b>Items for Headteacher Briefing and LLP Annual Conference</b>	<ul style="list-style-type: none"> <li>• Agenda items for upcoming Briefings and Conference</li> </ul>	<ul style="list-style-type: none"> <li>• Agenda items approved</li> </ul>
<b>Actions:</b> <ul style="list-style-type: none"> <li>• Finalise and circulate agenda/programmes</li> </ul>		

Date of next meeting: 17 March 2017.

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